



Saw Creek Estates Community Association, Inc. Volunteer Application

First Name: _____ Last Name: _____

SCE Property Address: _____

Are you the deeded owner: Yes No If no, what is your relationship to the deeded owner? _____

****Volunteers must be at least 12 years of age****

Check here if Mailing Address is the same as SCE Property Address:

Mailing Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Email: _____

Please sign waiver on the second page.

Emergency Contact: _____ Emergency Contact Phone: _____

WE NEED YOUR SUPPORT AND TIME!

Please list your availability in the boxes provided below.

Mon	Tue	Wed	Thu	Fri	Sat	Sun

Please list your volunteer interests below, or any specific skills or hobbies you'd like to share with the community. Please list any previous volunteer experience (if any).

1: _____

2: _____

3: _____

NOTE: Event volunteer applications also require Child Abuse Clearance and Criminal History Clearance forms to be completed, per Pennsylvania Law. Forms are available at this website: <https://www.pa.gov/agencies/dhs/resources/keep-kids-safe/child-abuse-clearances>

For Office Use Only

Received: _____

H/O Standing: _____

Database: _____

Initials: _____

For Recreation Committee:

PA Child Abuse Clearance: Yes No

PSP Criminal History: Yes No

Expiration Date of Clearances: _____

Emailed PA Child Abuse Clearance to Communications

Emailed PSP Criminal History Clearance to Communications

CONFIDENTIALITY ACKNOWLEDGEMENT

As a volunteer, you may from time to time be privy to personal information regarding specific homeowners, staff, other volunteers and/or committee members, and board members and/or issues not generally available to the homeowners at large. It is your responsibility to maintain strict confidentiality concerning this information. To the extent this policy is violated, I understand I could be removed from my position and could be liable to the extent such information proves libelous to the individual in question or SCECA.

LIABILITY DISCLAIMER

I understand that volunteer services are given freely and without pay; volunteers are not employees of Saw Creek Estates Community Association, Inc.

Volunteers also acknowledge that no volunteer work is mandatory, and they may opt out at any time. Although every effort is taken to ensure the safety of volunteers, Saw Creek Estates Community Association, Inc. is not responsible for and cannot compensate for injuries that may be obtained while volunteering.

I certify that I have and will provide information throughout the recruitment process, including on this application for volunteering and in interviews with the Saw Creek Estates Community volunteer coordinator that is true, correct, and complete to the best of my knowledge. I certify that I have and will answer all questions to the best of my ability and that I have not and will not withhold any information that would unfavorably affect my application for volunteering. I understand that misrepresentations or omissions may be cause for my immediate rejection as a volunteer.

I hereby consent to permit Saw Creek Estates Community volunteer coordinator to contact anyone deemed appropriate to investigate or verify any information provided by me to discuss my suitability for volunteering. This may include background, past performance, education, or related matters. I expressly give my consent to any discussions regarding to foregoing, and I voluntarily and knowingly waive all rights to bring an action of defamation, invasion of privacy, or similar causes of action against anyone providing or seeking such information. I understand that by signing this waiver Saw Creek Estates Community Association, Inc. has permission to use my image in public relations materials.

Please Sign: _____ Date _____

If Under 18: Birth Date: _____

Parent Signature: _____ Date _____



Volunteer Application Procedure

Effective Date: 03/14/2026

Brief Description of Procedure: Saw Creek Estates provides many opportunities for residents to take an active role in serving the community including occasional or one-time volunteer efforts. This procedure describes how residents may apply to serve as a volunteer.

1. Residents wishing to volunteer their time to assist in other community activities and events should complete a Volunteer Application form and submit it to Member Services. Current Saw Creek Board Members shall not submit a Volunteer Application form until after their term of service has been completed. Forms are available at the Members Services Office and online at www.sawcreek.org.
2. Member Services will review the form to ensure that it is filled out completely including if the applicant is a deeded member, the applicant's correct contact information and volunteer preference(s). In the section of *"Please list your volunteer interests below, or any specific skills or hobbies you'd like to share with the community. Please list any previous volunteer experience (if any)."*, the applicant must indicate three (3) contributions that makes them suitable for volunteer activity.
 - a. Residents may wish to volunteer to assist in multiple ways. Member Services will confirm that the application clearly prioritizes which volunteer services the applicant prefers (i.e., first, second, third preference).
3. After confirming information and preferences, Member Services will:
 - a. Date the application.
 - b. Verify applicant status (member standing, relationship of member, domestic partner, etc.) and note it on the form.