



SCE RECREATION COMMITTEE VOLUNTEER JOB DESCRIPTION AND QUALIFICATIONS

SCE Bylaw Description:

Section K. Recreation Committee

The Recreation Committee shall recommend to the Board rules and actions to enhance community recreation, cultural and special events, and newcomer welcoming activities, all including attention to interests of both youth and adults.

Purpose of the Committee:

The Recreation Committee serves as advisor to the Board of Directors on issues related to planning, funding and implementation of all community recreational activities, programs and events.

The function of the Committee is to:

- Enhance the quality of the leisure life of all residents through parks and recreation programs and services;
- Provide to residents a wide variety of recreational opportunities as possible;
- Review recreation programs and facilities in the community to determine additional needs, and submit recommendations pertaining to parks and recreation guidelines, policies, facilities, or user fees, if any, to the Board of Directors;
- Make recommendations to the Directors on operating and capital budget needs as well as fees and charges;
- Review all facility and recreation-related matters, as requested by the Board
- Promote maximum utilization of recreation facilities and programs;
- Assist the staff and other Volunteers in the implementation of recreation programs;
- Assist the Director with organization, implementation, and clean-up of activities;
- Participate in activities set forth in the calendar;
- Encourage individuals to participate, develop friendships and socialize;
- Any other duties assigned by the Director or Board of Directors;
- Advise the Board on all recreation issues

Eligibility for appointment:

Members are expected to have an interest in developing and maintaining recreational facilities, programs and working with other committee members and the Board, the general public, to plan for future improvements in parks, recreational facilities, and a wide variety of related projects for the enjoyment of all the residents of the Community.

Formal education in the field is not necessary, but some demonstrated experience or involvement in parks and recreation projects or planning is highly desirable.