



SCE BEAUTIFICATION COMMITTEE VOLUNTEER JOB DESCRIPTION AND QUALIFICATIONS

SCE Bylaw Description

Section F. Beautification Committee

In order to maintain the natural beauty of our surroundings in Saw Creek Estates, the Beautification Committee will be involved in the decision-making process with regard to all phases of exterior and interior design related to any capital building projects. This responsibility will also include the planning of the landscape design of such projects. In addition, the Beautification Committee shall monitor maintenance, landscaping, and general appearance of all common areas and existing amenities within our community for the purpose of making recommendations to the Board of Directors. **Amended September 2020**

Purpose of the Committee

The Beautification Committee is responsible for the design and selection of plantings throughout the community with special emphasis on the WOW factor for curb appeal.

Specific duties include the installation of unusual and underutilized plants, watering, weeding, removal of invasive plants, pruning, fertilization, grading and other tasks needed for general care and maintenance of planted areas. The team is responsible for the beautification efforts for the Association, including managing of community holiday decorations and recommendations for routine and preventive maintenance.

The function of the Committee is to:

- Monitor maintenance, landscaping, and general appearance of all common areas and existing amenities within the community for the purpose of making recommendations to the Board of Directors; work with the General Manager and/or Facilities Director to determine yearly maintenance recommendations;
- Oversee the expenditure funds and establishment of scheduled maintenance of the Association's landscaping;
- Recommendation and draft preparation of the Association's landscaping budget;
- Recommends maintenance of plant material, such as watering, fertilizing, pruning, weeding and performing other projects as required
- Works cooperatively with other committees and staff members; assists in planning capital projects with planning of exterior and interior design related to any capital building project;
- Assists the General Manager and other departments in special projects as assigned;
- Have a positive attitude, good communication skills and be a team player



Eligibility for appointment:

Members should possess some level of experience in a horticultural field such as landscape installation, grounds maintenance, plant production or tree work but not required. Members should have the ability to work independently in maintaining an assigned section of landscaping, decorating or planting.

Members are expected to have an interest in developing and maintaining all landscaping areas, programs and working with other committee members, the Board, the general public and to plan for future improvements.

Formal education in the field is not necessary, but some demonstrated experience or involvement in design and/or landscaping operations, project planning or related field is highly desirable.

These positions involve considerable physical exertion, such as walking, bending, stooping, regular climbing of ladders and/or, lifting of heavy objects.

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